



WHERE THE FOREST MEETS THE PRAIRIE

**Todd County**

• MINNESOTA • EST. 1855 •

*Minutes of the Meeting of the Todd County Board of Commissioners held on  
March 3<sup>rd</sup>, 2026*

**Call to Order**

The Todd County Board of Commissioners met in the Commissioner's Board Room in the City of Long Prairie, MN on the 3<sup>rd</sup> day of March, 2026 at 9:00 AM. The meeting was called to order by Chairperson Byers. The meeting was opened with the Pledge of Allegiance. All Commissioners were present.

**Approval of Agenda**

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To adopt the agenda as presented.

**Consent Agenda**

On motion by Becker and second by Denny, the following motions and resolutions were introduced and adopted by unanimous vote:

To approve the Todd County Board of Commissioner's Meeting Minutes for February 17<sup>th</sup>, 2026 and Joint County/SWCD Meeting Minutes for February 17<sup>th</sup>, 2026 as presented.

Hire Caleb Yapuncich for the part time Correctional Officer position start date TBD at a pay rate of \$25.46 per hour Grade 6/F step A

Approve the resignation of Resource Navigator/Interpreter Juan Vasquez Garcia, effective March 20th, 2026.

To approve a one day Dance License for the American Legion #417 Oscar Jacobson Post (Little Sauk Legion) at the address of 16268 County 50 (parking lot & street area), Long Prairie, MN in Little Sauk Township effective July 11th, 2026.

To approve a one day On Sale Temporary Liquor License for the American Legion #417 Oscar Jacobson Post (Little Sauk Legion) at the address of 16268 County 50 (parking lot & street area), Long Prairie, MN in Little Sauk Township effective July 11th, 2026.

To approve a one year Club On Sale & Sunday Liquor License for the American Legion #417 Oscar Jacobson Post (Little Sauk Legion) at the address of 16268 County 50, Long Prairie, MN in Little Sauk Township effective April 1, 2026 through March 31, 2027.

To approve an On Sale and Sunday Liquor License for Charlotte Tavern Inc at the address of 22056 US 71, Long Prairie, MN in Long Prairie Township effective April 1, 2026 through March 31, 2027.

To approve a one year Dance License for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2026 through March 31, 2027.

To approve a one year On Sale and Off Sale 3.2 Malt Liquor License for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2026 through March 31, 2027.

To approve a one year Setup License for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2026 through March 31, 2027.

To approve a one year Wine License (including Strong Beer) for Rebecca L. Pratt dba Clarissa Ballroom at the address of 19281 Kotter Road, Clarissa, MN in Eagle Valley Township effective April 1, 2026 through March 31, 2027.

To approve an Off Sale, On Sale and Sunday Liquor License for T.J.'s Diamond Point Inc dba Diamond Point Supper Club/Lounge at the address of 12867 Bayview Dr, Sauk Centre, MN in Birchdale Township effective April 1, 2026 through March 31, 2027.



To approve a Seasonal On Sale, Off Sale and Sunday Liquor License for DT Lisson Inc dba Double Eagle Golf & Grille at the address of 31886 County 3, Eagle Bend, MN in Burleene Township effective April 1st, 2026 through October 31st, 2026.

To approve a one year On Sale and Sunday Liquor License for Sauk Centre Country Club dba Greystone Golf Club at the address of 10548 Andrews Drive, Sauk Centre, MN in Kandota Township effective April 1, 2026 through March 31, 2027.

To approve a one year On Sale and Sunday Liquor License for the Long Prairie Country Club at the address of 406 6th St SE, Long Prairie, MN in Long Prairie Township effective April 1, 2026 through March 31, 2027.

To approve a Seasonal Off Sale and On Sale 3.2 Malt Liquor License for Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 15, 2026 through October 15, 2026.

To approve a Setup License for Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 1, 2026 through March 31, 2027.

To approve a Seasonal On Sale Wine License including strong beer for Donald Panitzke dba Rainbow Lodge at the address of 20576 Banks Trail, Sauk Centre, MN in Kandota Township effective April 15, 2026 through October 15, 2026.

To approve an Off Sale, On Sale and Sunday Liquor License for Full O Fun LLC dba Saukinac Campground at the address of 21914 Bay Loop, Sauk Centre, MN in Kandota Township effective April 1, 2026 through March 31, 2027.

To approve a one year On Sale and Sunday Liquor License for Shady's Golden Eagle at the address of 13218 County 103, Burtrum, MN in Grey Eagle Township effective April 1, 2026 through March 31, 2027.

To approve a one year Off Sale, On Sale & Sunday Liquor License for the Shadys Midway Inc at the address of 17908 US 71, Long Prairie, MN in Round Prairie Township effective April 1, 2026 through March 31, 2027.

To approve an On Sale, Off Sale and Sunday Liquor License for Michael Shattuck dba Shattuck's Hub Supper Club at the address of 30905 County 13, Burtrum, MN in Burnhamville Township effective April 1, 2026 through March 31, 2027.

To approve an Off Sale, On Sale and Sunday Liquor License for The Rock Tavern LLC at the address of 11977 County 47, Grey Eagle, MN in Grey Eagle Township effective April 1, 2026 through March 31, 2027.

#### **GAMBLING PERMIT – SAUK CENTRE CONSERVATION CLUB**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Sauk Centre Conservation Club through this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the Sauk Centre Conservation Club to hold gambling activities at Birchwood Resort in Birchdale Township at the address 22182 Birchwood Loop, Sauk Centre, MN 56347 effective March 3<sup>rd</sup>, 2026 until revoked or otherwise cancelled as provided by law.

#### **GAMBLING PERMIT – SOCIETY OF SAINT PIUS X**

**WHEREAS**, the Todd County Board of Commissioners are establishing their approval for a Gambling Permit for the Society of Saint Pius X; Long Prairie, MN Inc through this resolution;

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners approve a Gambling Permit for the Society of Saint Pius X; Long Prairie, MN Inc to hold a raffle event at the St John Vianney Church and Academy in Round Prairie Township at the address 18910 Ellipse Loop, Long Prairie, MN on August 9<sup>th</sup>, 2026.

### Auditor-Treasurer

On motion by Neumann and second by Becker, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Commissioner Warrants number (ACH) 404378 through 404397 in the amount of \$35,354.53 and (Regular) 59609 through 59646 in the amount of \$45,762.52 for a total of \$81,117.05.

On motion by Denny and second by Noska, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services Commissioner Warrants number (ACH) 807307 through 807349 and (Regular) 713878 through 713917 for a total of \$57,774.18.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous rollcall vote: To approve the Health & Human Services SSIS Warrants number (ACH) 601938 through 601945 and (Regular) 518841 through 518855 for a total amount of \$143,981.28.

On motion by Neumann and second by Noska, the following motion was introduced and adopted by unanimous vote: To approve the 2025 Elections Budget Carryover per the attached Budget Request Form details in the amount of \$30,000.

On motion by Noska and second by Denny, the following resolution was introduced and adopted by unanimous vote:

#### **TODD COUNTY TRAVEL POLICIES**

The full resolution is on file for public inspection at the Todd County Auditor-Treasurer's Office.

#### **Solid Waste**

On motion by Neumann and second by Denny, the following motion was introduced and adopted by unanimous vote with Noska abstaining: To award the bid to Noska Construction for \$33,204.00.

#### **Health & Human Services**

On motion by Denny and second by Noska, the following resolution was introduced and adopted by unanimous vote:

#### **A RESOLUTION ESTABLISHING SUPPORT TO SEEK FUNDING FROM SOURCEWELL FOR CASEWORKS ELECTRONIC DOCUMENT MANAGEMENT SYSTEM FOR TODD COUNTY HEALTH AND HUMAN SERVICES DEPARTMENT**

**WHEREAS**, Sourcewell, is providing community impact funding for the Counties in Region V that address mental health needs, and;

**WHEREAS**, Todd County Health and Human Services serve all populations within the County across the full continuum of care, and;

**WHEREAS**, funding for Caseworks software will create interoperable solutions that streamline business processes and automate document management across all program areas, thereby increasing caseload capacity, reducing costs, and minimizing errors, and;



**WHEREAS**, implementation of Caseworks will enhance client outcomes by supporting a cohesive continuum of care in which integrated data allows for faster identification of high-need households and more proactive intervention, and;

**WHEREAS**, the community will benefit from a higher standard of data protection and centralized digital storage, eliminating the risks associated with lost, misplaced, or mislabeled files while ensuring the secure handling and protection of sensitive and confidential information, and;

**WHEREAS**, by standardizing processes across the agency, Todd County ensures that all residents receive consistent, high-quality services that are transparent, accountable, and responsive to their individual needs.

**NOW, THEREFORE BE IT RESOLVED**, that the Todd County Board of Commissioners hereby approves the Sourcewell Community Impact Funding application submitted by Todd County Health and Human Services for the purpose of securing Impact Funding for the subscription and services agreement with Next Chapter Technology (NCT) to implement Caseworks, thereby enhancing service delivery and operational efficiency for the residents of Todd County.

On motion by Becker and second by Neumann, the following motion was introduced and adopted by unanimous vote: Approve the Case Works contract expending the implementation costs over a 1-year period of time.

#### **Administration**

On motion by Denny and second by Becker, the following resolution was introduced and adopted by unanimous vote:

#### **A RESOLUTION ESTABLISHING WAGE RATES FOR TEMPORARY AND SEASONAL EMPLOYEES**

**WHEREAS**, the Todd County Board of Commissioners has the authority to establish compensation for county employees; and

**WHEREAS**, Todd County maintains a Compensation Plan establishing grade and step classifications for county positions; and

**WHEREAS**, it is necessary to establish wage rates for Temporary/Seasonal employees for payroll and budgeting purposes;

**NOW, THEREFORE BE IT RESOLVED**, that the wage rate for Todd County Temporary/Seasonal employees shall be set at **Grade 3/C, Step A**, in accordance with the Todd County Compensation Plan; and

**BE IT FURTHER RESOLVED**, that Temporary/Seasonal employees hired specifically for the **Energy Assistance Program** shall be set at **Grade 4/D, Step A**, in accordance with the Todd County Compensation Plan; and

**BE IT FURTHER RESOLVED**, that no current or returning Temporary/Seasonal employee shall have their hourly wage reduced as a result of this resolution, and any such employee who is currently earning a wage higher than the established rate shall remain at their current hourly rate; and

**BE IT FURTHER RESOLVED**, that these wage designations shall remain in effect until modified by subsequent resolution of the Todd County Board of Commissioners.

On motion by Noska and Neumann, the following motion was introduced and adopted by unanimous vote: Approve participation for the year 2026 in Sourcewell’s Internship Program for the departments requesting to participate (Health and Human Services, Solid Waste, Public Works and Sheriff’s Department)

On motion by Noska and second by Denny, the following motion was introduced and adopted by unanimous vote: To enter into a lease agreement with Northern Pines Mental Health Center for the use of the Todd County Staples Building for the 2026 year with the presented terms and conditions.

**County Auditor-Treasurer’s Report**

The County Auditor-Treasurer informed that tax statements are nearing completion and audit preparations are nearing completion. March township officer elections to be held in 21 of the county’s townships on March 10<sup>th</sup> along with all townships holding their annual meetings on this date.

**County Coordinator’s Report**

The County Coordinator reported attending personnel, paycom, TWCC director introduction and childcare appreciation dinner. Preparations are underway for the planned move of the Veterans Service department location.

**County Commissioner’s Report**

The Commissioners reported on meetings and events attended. Commissioner Becker attended meetings including the Extension, Comp Plan, Facilities, and Region V. Commissioner Denny has attended meetings including GRRL, Hands of Hope, Personnel, and Prairie Lakes meetings. Commissioner Noska has attended meetings including HRA and Tri-County Community Action. Commissioner Byers attended meetings including Bruce Township P&Z. Commissioner Neumann attended meetings including SRWD, 1W1P, Comp Plan, and Personnel.

**Recess**

On motion by Denny and second by Becker, the meeting was recessed until March 17<sup>th</sup>, 2026.

COMMISSIONER WARRANTS

VENDOR NAME	AMOUNT
DAUERS HEATING, COOLING AND HOME IMPROV	\$ 5,980.00
EASTERN TWP	\$ 2,358.00
INTRADYN	\$ 2,765.00
LONG PRAIRIE LEADER	\$ 2,815.00
MCCC, MI33	\$ 12,765.00
NUSS TRUCK & EQUIPMENT	\$ 15,119.12



WHERE THE FOREST MEETS THE PRAIRIE

# Todd County

• MINNESOTA • EST. 1855 •

ROLLIES SALES & SERVICE INC	\$	2,273.55
SEACHANGE PRINT INNOVATIONS	\$	2,021.60
SIGN SOLUTIONS USA	\$	4,455.08
TRIMIN SYSTEMS INC	\$	2,400.00
TWARDOWSKI EXCAVATING INC	\$	8,700.00
VERITONE, INC	\$	2,400.00
46 PAYMENTS LESS THAN 2000	\$	17,064.70
<b>Total:</b>	<b>\$</b>	<b>81,117.05</b>

## HEALTH & HUMAN SERVICES WARRANTS

VENDOR NAME		AMOUNT
FRESHWATER EDUCATION DISTRICT 6004	\$	18,642.00
WASHBURN-MCREAVY FUNERAL CHAPEL INC	\$	3,382.00
71 PAYMENTS LESS THAN 2000	\$	28,093.81
REICHERT PLACE APARTMENT OF LONG PRAIRIE	\$	2,670.00
9 PAYMENTS LESS THAN 2000	\$	4,986.37
<b>Total:</b>	<b>\$</b>	<b>57,774.18</b>

VENDOR NAME		AMOUNT
GREATER MN FAMILY SRVS INC	\$	2,954.95
HEARTLAND GIRLS RANCH	\$	39,050.70
LUTHERAN SOCIAL SERVICE OF MN - ST PAUL	\$	3,779.21
NEXUS - MILLE LACS FAMILY HEALING	\$	4,502.88
NORTH HOMES CHILDREN & FAMILY SRVS	\$	13,650.85
PRAIRIE LAKES YOUTH PROGRAMS	\$	17,123.07
STEP	\$	5,461.20
VILLAGE RANCH INC	\$	24,341.51
VOLUNTEERS OF AMERICA	\$	28,781.48
14 PAYMENTS LESS THAN 2000	\$	4,335.43
<b>Total:</b>	<b>\$</b>	<b>143,981.28</b>

On a motion by Denny and second by Neumann, the preceding minutes of the County Board meeting held March 3<sup>rd</sup>, 2026 were duly approved by unanimous vote at the Todd County Board of Commissioners at the Regular Board Meeting held on March 17<sup>th</sup>, 2026.

Witness my hand and seal:

/s/ on file

Bob Byers, County Board Chairperson

/s/ on file

Denise Gaida, Todd County Auditor-Treasurer